

GOSHA

GUERNSEY OCCUPATIONAL SAFETY AND HEALTH ASSOCIATION

Minutes of the Committee Meeting held at HSE Meeting Room, Burnt Lane, St Martins
on 19th February 2007 12.30am

Present: Andrew Mills, Clare McArdell, Mhairi Macgregor, Joel Lanyon, Tony Hubert,
David Norman and Richard Pinchemain

Also Present; Richard Brown

1. Apologies

Apologies for absence were received from Terry Nash and Steve Roussel.

2. Minutes of the committee meeting

The minutes for the committee meeting held on the 10th January 2007 were approved.

3. Matters arising

3.1. Website

JL confirmed the old site could not be closed down until the new site had been approved. He requested that he was provided with old news letters for the site along with photos of each committee member and a short description of the back ground etc. **Action AM**

Suggested that the news letter should have more links to other sites. Agreed that HSE would add GOSHA as a link to their site. JL to liaise with RB.

Also agreed that a separate page was needed for training and risk management. JL agreed to write a draft page with some preamble.

Action – All committee members to send a photograph and brief narrative to JL

3.2. Newsletter

AM asked RB if the accident stats could be included in the newsletter . RB confirmed that they could provided they are shown as provisional.

Action - RB to send the stats to AM by e-mail.

AM requested feed back on the news letter, as he felt it was important this should provide added value to GOSHA members.

3.3 Training & H&S Management Guides

AM suggested that we need to produce a guide to H&S training qualifications/management templates, as it was difficult for businesses to know what level of training was expected.

3.4 Circulation of information to Committee Members.

Agreed that all committee members are receiving emails, newsletters etc

4. Open Meeting – 22nd February, 2007

The speaker has now been arranged via CMcA. Normandie to bring laptop, and projector and arrange reception. It was agreed that AM would request and microphone from the La Trelade.

AM said 47 attending, although Mhairi said this did not include some committee members. Mike and Geoff said they had not confirmed yet but were planning to. attend. Mhairi said they had to do this immediately as the deadline was 12.30pm today. And had already passed

Action – please help with admin of all events by responding quickly and no later than the deadline given

AM confirmed that St Johns Ambulance were attending and would be demonstrating defibrillator.

It was noted that although the Guernsey Press had been asked to publicise the meeting, no editorial had appeared. Mike said he would ask Jan who her contacts were and enquire.

DN gave an interview to BBC Guernsey to publicise the meeting and the work of GOSHA.

5. Open Meeting – April/May: health & safety over 45 years:

Action - TN to confirm the date.

Open meeting:- September: Talk should be on slips trips and falls

Action – RB may be able to suggest a speaker from UK HSE & will advise

6. Reports from Working Groups

Communications

JL has produced a very good flyer and poster for GOSHA

Action – Communication sub-committee to review and advise

Membership

MM said she had nothing to report, and was aware that Steve was going to contact some groups him self but was not aware of out come. AM commented on what he thought the group could consider, Mhairi said that she thought the marketing was down to another group, that their objective was to develop membership by approaching groups etc.

AM thought this should include a membership summary of benefits/value to be derived from being a member of GOSHA to help us to promote GOSHA to non-members.

Unions were not considered progressive enough. Charities were identified and it was suggested that we approach the Charities register etc for next talk.

MM agreed to talk to Steve and develop ideas further.

Education

Institute of Marketing and ask for ideas on how to promote health and safety, felt there was a need to promote broader understanding of health & safety. That we should do more to promote awareness of employers responsibilities. It was suggested that we focus on Directors of business that have made significant improvements in the last 5 years companies and ask them to speak on how they improved health and safety. MM suggested that you need speakers from different fields and smaller business to reflect a range of members.

A copy of the working group's latest report is attached.

AM asked if HSE had any info or any thing that was topical e.g. legislation that was to be reviewed. Richard said possibly ACOP for Construction and the Asbestos, and possibly carriage of dangerous good but nothing very appealing to wide groups of people.

Communications

The group will be meeting soon and will report to the next meeting...

Action - It was agreed to keep groups going for the moment.

7 Conference in 2008

This item was deferred until we are in a stronger membership position.

8 JOSH A

AM agreed to report back from next JOSH A meeting (26/2/07)

9 AOB

AM advised that Jon Coyde of Normandie has kindly agreed to take over the secretary's role when TN retires. We are all in agreement and grateful to Jon for taking on this important role. Support for the secretary is a priority matter to address and for us all to share minute taking & other responsibilities.

8. Date of Next Meeting

Thursday 19th April 2007, 12.30 pm at Burnt lane

MHAIRI MACGREGOR