

Minutes of the GOSHA Committee Meeting held on the 10th January 2008 at HSE Burnt Lane St Martins

Persons Present

Andrew Mills, Clare McArdell, Mike Earp, Paul Craig, Steve Roussel, Jonathan Coyde, Mhairi Macgregor, Richard Pinchemain and Ian Whattam.

Also in attendance Richard Brown (HSE)

Apologies

No Apologies

Minutes of the committee meeting held on 30th October 2007

The minutes were approved.

Minutes of the AGM 22nd November 2007

The minutes were approved; minor spelling changes were requested to names and client contacts.

Matters Arising

- Poster & Design Competition; JL has sent details of the competition to the Guernsey Press and is awaiting a response. The competition will be in April/May 2008. An outline of the competition was circulated by JL to the committee.
- PC is currently investigating the provision of a managing health & safety course and is working to an Easter 08 deadline. RB suggested the course is called 'Introduction to Health & safety at Work' so to avoid clashing with the IOSH brand.
- AM requested that JC provide information on the IOSH series of training courses for the GOSHA website. JC to email JL this information.
- JC agreed to run a lunchtime seminar on safety training needs analysis and on health & safety courses that are available to the local industry. MM stated that HSE direct would provide someone to conduct a presentation on the HSE direct website, if invited. MM thought that GOSHA should also consider paying a corporate membership for its members to have access to HSE Direct.
- The following individuals/organisations have not paid for the following meeting;
20.09.07 – Ian Whattam (RGF), Paddy Guyomard (Sandpiper), Richard Brown (HSE x2)
22.11.07 – Ian Whattam (RGF), GE (x3)

Booklets

It was agreed by the committee that GOSHA should not be drafting and issuing guidance booklets on health & safety in the workplace and that this is the role of the local HSE. RB stated he was always looking to update the HSE website and that any comments would be welcome, he also stated that the UK HSE website is a good source of information for local industry.

Booklets continued...

AM requested that an H&S in the Workplace booklet was issued by the HSE similar to the Jersey booklet that was re-issued in 2007. JC requested that the HSE consider issuing a Guernsey version of the five steps to risk assessment leaflet because the perception of local companies was that guidance issued by the UK HSE did not apply in Guernsey.

Membership

The only outstanding membership payment for 2008 is KBCI (JC to chase up). Current membership list detailed below;

Company/Name	Main Contact for membership	Type of Membership
Simon Welch (Health and Social Services)	Simon Welch	Individual
RG Falla	Graham Brook	Corporate
Granite Le Pelley	Phil Le Roy	Corporate
Islands Insurance	Peter Rowe	Corporate
States Works	Nigel Dorey	Corporate
Rob Phillips (RG Phillips)	Rob Phillips	Individual
Tony Hubert (RG Phillips)	Tony Hubert	Individual
OCS – One Complete Solution Ltd	Mike De Laune	Corporate
Insurance Corporation	Andrew Mills	Corporate
Kleinwort Benson	Sarah Holland	Corporate
Environmental Health and Pollution Regs (SOG)	Jane Cutting	Individual
Sarah Dorey (Saffery Champness)	Sarah Dorey	Individual
Ogiers	Tony Durham	Corporate
Education Department	Sheena Wheeler	Corporate
Steve Le Tissier (Event Services)	Steve Le Tissier	Individual
Clare McArdel	OHCI Ltd	Individual
Vaudin Stonemasons	Lance Vaudin	Corporate
Marine and General	David Norman	Corporate
St John Ambulance and Rescue Service	David Eaton	Charity
Normandie Health and Safety Limited	Jonathan Coyde	Corporate
Guernsey Electricity	Paul Craig	Corporate
Ronez	Steve Roussel	Corporate
Total	David Cowens	Corporate
Royal Bank of Canada	John Falliaze	Corporate
Paul Davies	Paul Davies	Individual

The following members agreed to chase these blue chip companies; JC to chase Specsavers and Guernsey Gas, CM to chase Healthspan, RP to chase St Peter Port Services.

Treasurers Update

No comments from MM

Website/January newsletter

IW thought it would be a good idea to set up an online questionnaire on the GOSHA website to ask for members and non-members views on what they want from GOSHA. JL to action on GOSHA website.

Future Open Meeting

The following subjects and speakers were agreed by the committee

21st February 2008 – RB has sourced a speaker on Process Safety.

15th May 2008 – CM to organise a speaker on stress management.

18th September 2008 – RB agreed to source a speaker for a presentation on falls from height

20th November 2008 – Hannah Beacon from Island Coachways has agreed to speak on Bus Safety issues.

AOB

AM sought committee members views on setting up a passport to safety scheme in Guernsey. JC suggested Brian Singleton of the Guernsey Builders Trades Employers Association is contacted as they may wish to take a lead on this. RB would also look at this scheme.

JL suggested a new member's pack is put together which would contain information on GOSHA, leaflets and forms. JL to draft a list of what he thinks should be in the pack.

A revisit to Les Nicholls is planned by AM/IW in March 2008.

PC of GE agreed to a GOSHA site visit in April 2008.

RB suggested that the Guernsey Gas Plant would be an interesting visit to review their safety systems and he will contact Paul Garlick for his view on the viability of this visit.

RB has agreed to write a piece in the January 2008 newsletter.

Date of next meeting

The date of the next meeting is **Thursday 14th February 2008** – 12.30 at HSE Burnt Lane St Martin.