

**Minutes of the GOSHA Committee Meeting held on the 30th October 2007
at HSE Burnt Lane St Martins**

Persons Present

Andrew Mills, Clare McArdell, David Norman, Paul Craig, Steve Roussel, Jonathan Coyde, Mhairi Macgregor and Richard Pinchmain.

Also in attendance Richard Brown (HSE) and Ian Whattam (Invited member)

Apologies

Apologies for absence were received from Mike Earp and Joel Lanyon

Minutes of the committee meeting held on 10th September 2007

The minutes were approved.

Matters Arising

- Poster & Design Competition; JL and AM are investigating options of a poster and design competition with the Guernsey Press for April/May 2008. The cost will be approximately £750-00 and GOSHA would receive good publicity out of it. A decision will be made in the December 2007 Committee meeting.
- CGI and B48 club; AM volunteered to give a talk to the B48 club in November 2007 on GOSHA.
- JOSHA; AM circulated a newsletter from JOSHA which promoted various training courses. AM would like to see GOSHA in the future organise and run health and safety training courses.
- Fire Service Liaison; Fire Service have agreed to run a course on fire safety awareness for businesses, JC suggested businesses would be interested in a presentation on fire risk assessments.
- Generic Risk Assessments; IW to re-forward the generic risk assessment and method statement so that these documents can be posted onto the GOSHA website. ME has also developed a generic office risk assessment to post on the website.
- No new developments on the managing safely course to report. ME, PC and RB will report back at the December 2007 meeting.
- AM received good feedback on the slips, trips and falls presentation and everybody agreed that the speaker was excellent.

Treasurers Update

MM updated the committee on the current bank balance which is £8119.70 (as of 19/Oct/07 Bank Statement)

Website

AM requested that if anyone had any ideas to update the website then please report back to the committee.

Preparing for our AGM - 22.11.07 – start time 6pm

AM reminded everyone that there will be a 6pm start for the AGM. PC is organising Allan Chubb and Sally Ann David for an 1830 start on the Dial before you dig presentation

Communication and PR

This agenda item was not discussed by the committee.

Future Open Meeting

The following subjects and speakers were agreed by the committee

21st February 2008 – RB has agreed to source a speaker for a presentation on the Bunsfield disaster and emergency planning in general.

15th May 2008 – CM to organise a speaker on stress management.

18th September 2008 – RB agreed to source a speaker for a presentation on falls from height

20th November 2008 – Committee agreed on a COSHH type topic. It was not agreed who would organise a speaker for this open meeting.

DN suggested GOSHA run a lunchtime meeting in 2008 and MM thought running a workshop which complimented an open meeting topic would be a popular choice for members and non-members. This will need further investigating by the committee but it was agreed that this would most likely happen in the autumn of 2008.

AOB

DN felt that GOSHA had too much 'money in the bank' and committee should look at using these funds to furthering the aims of GOSHA. AM suggested that GOSHA investigate the following services for members;

- Corporate Membership of ROSPA – free magazine for members
- HSE Direct (access via website)
- Subsidized Health & Safety training courses (Managing Safely could be a pilot)
- Discounted membership

DN thought holding a free open meeting in 2008 would be welcomed by members.

MM has problems with late payments following open meetings. Committee to investigate a penalty system for late payers.

AM will ask for a show of hands at the AGM about the above ideas.

AM requested that JC provide email a copy of the Normandie Health & Safety training prospectus 2008 so that it can be displayed on the GOSHA website.

Date of next meeting – the date of the next meeting is **Tuesday 4th December 2007** – 12.30 at HSE Burnt Lane St Martin.