

**Minutes of the GOSHA Committee Meeting held on Thursday 1<sup>st</sup> May 2008  
at HSE Burnt Lane St Martins**

**Persons Present**

Clare McArdell, Paul Craig, Jonathan Coyde, Mhairi Macgregor, Richard Pinchemain, David Norman, Gordon Snell and Joe Lanyon

Also in attendance Richard Brown (HSE)

**Apologies**

Andrew Mills, Ian Whattam & Steve Roussel

**Minutes of the committee meeting held on 14<sup>th</sup> February 2008**

The minutes were approved.

**Matters Arising**

- *Poster & Design Competition*; JL advised that three Schools have entered (Forest, Beaucamp and Melrose) which was encouraging.
- *Managing Health & safety course*; PC and RB were working on a April 2008 launch date but this was put back due to AM absence. Now looking at re-launching the workshops in Sept/Oct 2008. PC & RC to suggest new dates at next meeting.
- *Membership Packs*; JL tabled a draft GOSHA Membership pack which was circulated at the meeting. The packs were well received and now need publishing in order for them to be distributed to old and new GOSHA members. JC offered to provide a quote for the printing and collating of these packs via the Normandie Health & Safety administration team. This proposal was accepted by the committee and the quote will be presented at next GOSHA committee meeting. DN suggested it is printed in black and white to save printing costs.
- *Safety Database*; JL presented a ACCESS database program which will either be available to members on the website or will be burnt on a disc and included in the GOSHA membership pack. The program detailed an accident reporting procedure and safety audit component. The committee agreed that JL should continue developing the database.

*Late Payers/New Members*; The only outstanding membership payment for 2008 is KBCI and the following members agreed to chase the following blue chip companies; JC still to chase Guernsey Gas, IW to chase St Peter Port Services and Norman Piette, MM will chase Specsavers.

**Publicity – Officer/Committee**

GS mentioned that due to the lack of a volunteer for this post that GOSHA consider employing an Advertising Agency like Redbridge. GS will get a quote from this agency for advertising the quarterly open meetings.

**New Treasurer Update**

Gordon Snell is acting as the new Treasurer and he stated that there was just under £9,000 in the GOSHA account. The open meetings are paying for themselves apart from equipment hire. GS will investigate moving the account into a high interest one and how this will affect our tax status. A new bank mandate was signed by GS, CM, DN, AM and JC.

### **Latest on HSE info for small businesses**

RB will be circulating the completed workplace leaflets in the next few weeks. They are currently being drafted.

### **Accident Stats to record on website**

RB to provide the latest accident stats to JL in order for this to be added to the GOSHA website.

### **Possible GOSHA sponsorship of H&S Awards Locally?**

CM would like GOSHA to sponsor a local H&S award to recognise best practice in the local industry. RB suggested tagging onto the Commerce Department Industry Awards which is held in Oct/Nov 2008. GOSHA could sponsor a table and an award. RB to advise on the contact person at the Commerce Department in order to move this idea forward.

### **Future Open Meetings**

The following subjects and speakers were agreed by the committee

**22<sup>nd</sup> May 2008** – Tour around GE. PC organising this venture. Currently the event is fully booked (15 pax).

**19<sup>th</sup> June 2008** – CM has organised Chris Parrott (Occupational Psychologist) to speak on stress.

**18<sup>th</sup> September 2008** – RB agreed to source a speaker for a presentation on falls from height

**20<sup>th</sup> November 2008** – Hannah Beacon from Island Coachways has agreed to speak on Bus Safety issues.

### **AOB**

CM thanked Mike Earp for his very active role in GOSHA. RP to organise a milk churn to present to ME.

### **Date of next meeting**

The date of the next meeting is **Thursday 5<sup>th</sup> June 2008** – 12.30 at HSE Burnt Lane St Martin.